



TITLE:	William and Florence Schmidt Art Center
CODE:	7015
DATE ADOPTED:	November 2001
DATE REVIEWED:	12/10, 8/23
DATE AMENDED:	9/12; 09/23

The *William and Florence Schmidt Art Center* exhibits visual images that inspire, inform, and connect people and ideas. The Schmidt Art Center galleries and gardens provide quality art displays to benefit students and the general public. The Erlinger Conference Room in the Schmidt Art Center provides executive retreat space for corporate, business and organizational clients from throughout the college district. The center is owned by Southwestern Illinois College and managed by the Director of the *William and Florence Schmidt Art Center reporting to the Chief Administrative Services Officer*

The College provides staffing, operational and maintenance support for the Schmidt Art Center. The Southwestern Illinois College Foundation (Foundation) manages the investment accounts and accounting for the *William and Florence Schmidt Art Center* and provides funds as requested for events, art acquisition and maintenance of the collection and serves as a conduit for securing/distributing private funds in support of the Schmidt Art Center; including donations, solicitations, and facility income.

The Schmidt Art Center is available for use by the college and general community. Any income generated through the auxiliary charges for beverage and food provision for events, or facility charge, must be used exclusively for educational, charitable and/or operation/maintenance for the center.

The Board of Trustees authorizes the serving of alcohol in the Schmidt Art Center and adjacent grounds on the SWIC – Belleville Campus for “Foundation-sponsored” or “Foundation-permitted” functions. If one or the other function involves monetary income through this usage, all such income must be used exclusively for educational, charitable and/or operations/maintenance purposes.

- **The Schmidt Art Center's Erlinger Conference Room Preference For Usage**

1. **The Galleries**

First Preference: Art exhibits and art-related lectures and musical concerts for students of all ages and the general public.

Second Preference: Developing friends and funds through Southwestern Illinois College, the Southwestern Illinois College Foundation, and business and community organizations.

2. The Erlinger Conference Room

The Erlinger Conference Room facility is restricted to the following usage without a fee:

1. College Board of Trustees meetings/functions
2. Foundation Board of Directors meetings/functions
3. College Presidential meetings/functions
4. Art Center meetings related to the exhibits, collections, and programming of the center
5. Foundation staff meetings with donors or prospective donors
6. College Foundation / Development Activities
7. College Chief Officers' meetings/functions – during normal operating hours of the Art Center

All other use of the Schmidt Art Galleries and Erlinger Conference Room will carry a cost as identified in the administrative procedures.

3. The Schmidt Patio and Gardens

The Schmidt Patio and Gardens must be reserved through the Schmidt Art Center office for any function or activity.